

Business Cards

• Base prices include 48 hour service, Standard Ink Colors and Combinations
(see Business Card Printing & Delivery Schedule) • BCE Delivery, Raised Ink, Typesetting -Flat Printing \$60.00 minimum

CARD STOCK	500	1000	ADD'L 1000
Economy White • Black Ink Only <i>Limit 5 Lines / type only / See Six Economy Layouts</i>	23.00	25.00	24.00
Bright White - 80# Cover			
Black Ink	30.00	33.00	26.00
1 Color	32.00	36.00	29.00
2 Color	40.00	45.00	39.00
3 Color*	95.00	109.00	94.00
Sophisticate EXPRESSIONS ♻️ • Pastel EXPRESSIONS - 80# Cover			
Black Ink	41.00	45.00	40.00
1 Color	43.00	47.00	42.00
2 Color	53.00	57.00	52.00
3 Color*	116.00	129.00	116.00
Linenweave - 80# Cover • 100# White • 100# Buff			
Black Ink	44.00	48.00	42.00
1 Color	47.00	50.00	44.00
2 Color	55.00	60.00	52.00
3 Color*	123.00	134.00	122.00
Neenah Classic Linen® (80#) • Neenah Classic Crest® (80#) • Eclipse Black (Gold/Silver 1-color)			
Black Ink	49.00	55.00	49.00
1 Color	51.00	57.00	51.00
2 Color	60.00	64.00	58.00
3 Color	125.00	136.00	124.00
White Kromekote (12 pt. Cover) • Parchments (65# Cover)			
Black Ink	49.00	55.00	49.00
1 Color	51.00	57.00	51.00
2 Color	60.00	64.00	58.00
** 3 Color Not Available			
Metallic (10 pt. Cover) • Ultra (10 pt. Cover) • Woodgrain (11 pt. Cover) • Blue or Red Kromekote* (12 pt Cover)			
Black Ink	75.00	85.00	74.00
* black ink only	1 Color	77.00	87.00
** 3 Color Not Available	2 Color	87.00	97.00
		88.00	
Laid - 80# Cover			
Black Ink	46.00	51.00	46.00
1 Color	48.00	53.00	48.00
2 Color	56.00	62.00	56.00
** 3 Color Not Available			
Bright EXPRESSIONS - 80# Cover			
Black Ink	41.00	45.00	41.00
1 Color	43.00	47.00	43.00
2 Color	53.00	57.00	52.00
** 3 Color Not Available			
Express Heavyweights • Neenah Classic Crest® 110#			
Black Ink	79.00	91.00	82.00
1 Color	81.00	93.00	84.00
2 Color	93.00	106.00	96.00
3 Color	137.00	149.00	136.00

Printing on Back of Business Cards

Not Available on Woodgrain, Ultra, Kromekote, Metallic or rotary file cards. Allow 2 extra days for delivery.
Submit 2 order forms clearly marked "front" and "back".

* Refer to Ordering Policy # 23 for additional instructions for 3-color items

RAISED INK ONLY	500	1000	ADD'L 1000
Black Ink	28.00	32.00	27.00
1 Color	31.00	35.00	30.00
2 Color	40.00	44.00	42.00

ORDER QUANTITY is approximate. The weight and thickness of the stock, the quantity of raised ink, humidity, etc. all affect the number of cards which will fit into standard business card boxes.

Fold-Over Business Cards

• Includes BCE Delivery*, 4 day service, scoring, typesetting & Return of BCE Photo Art •
 * 1 or 2 Raised Ink Colors on cover and/or inside copy. Available in Full and Stagger Fold • Delivered Unfolded •

Ordering Quantities	500	1000 & Each Additional 1000
Bright White (Finished Size 2" x 3 1/2" - folded)		
1 Color	150.00	160.00
2 Color	188.00	234.00
Sophisticate EXPRESSIONS ♻️ / Linenweave / Laid / Classic Linen, Crest / 100#		
1 Color	172.00	192.00
2 Color	234.00	254.00

Rolodex File Cards

• Includes BCE Delivery*, Raised Ink, Typesetting, Return of BCE Photo Art •

CARD STOCK	ROLODEX CARD		STATEMENT MAILER	
	500	1000 & Add'l 1000's	500	1000 & Add'l 1000's
Bright White				
1 Color	93.50	115.00	102.00	137.00
2 Color	113.50	138.50	123.00	145.00
Linenweave & Sophisticate EXPRESSIONS ♻️				
1 Color	102.00	123.00	110.00	143.00
2 Color	122.00	145.00	130.00	153.00
Kromekote (White Only)				
1 Color	105.00	137.00	115.00	148.00
2 Color	118.00	157.00	132.00	163.00

Business Card Master Runs

• Priced per 1000 Cards - Delivered 4-up 3 1/2" x 8 5/8" or 8-up 7" x 8 5/8" • Additional Charges not Included •

Card Stock	5M - 9M	10M - 19M	20M - 49M	50M & UP
Bright White • Customer Supplied				
1 Color	31.50	28.00	26.00	24.00
2 Color	43.00	38.00	36.00	34.00
Sophisticate EXPRESSIONS ♻️				
1 Color	42.00	38.00	35.50	32.50
2 Color	52.00	51.00	45.50	44.00
Linenweave				
1 Color	45.00	42.00	38.00	36.00
2 Color	53.00	51.00	47.50	44.00
Classic Linen 80# / Crest 80# / 100# Cover				
Color	49.00	46.00	43.50	41.00
2 Color	57.00	55.00	51.50	48.00
Express Heavyweight (110# Classic Crest)				
1 Color	74.00	69.00	64.00	60.00
2 Color	90.00	86.00	80.00	74.00

* Designated Delivery Routes Only

Matching Letterhead & Envelope Price List

• Base prices include free pick-up & delivery*, FREE proof, and BCE Photo Art • **Not Recommended for Laser Printers without BCE Lasersafe Process** • Order Will Be Scheduled For Printing After Proof Approval Is Received •
* Delivery - Local Routes Only

Letterhead Base Prices (8 1/2" x 11")							
Ordering Quantities	250	500	1000	1500	2000	2500	Add'l 500's
BCE Bond (Light Cockle Finish) <small>24 lb., 25% cotton, watermarked</small>							
Black Ink Only	63.00	72.00	122.00	165.00	208.00	252.00	43.50
1 Color	68.00	77.00	128.00	175.00	222.00	268.00	47.00
2 Color	87.00	95.00	150.00	203.00	257.00	310.00	53.50
Sophisticate EXPRESSions • Linenweave <small>(24 lb., watermarked)</small>							
Black Ink Only	68.00	77.00	130.00	177.50	225.00	272.50	47.50
1 Color	75.00	83.00	140.00	191.00	242.00	292.50	51.00
2 Color	99.00	103.00	157.00	217.00	277.00	337.00	60.00
Classic Laid® • Classic Linen® • Classic Crest® <small>(24 lb., watermarked)</small>							
Black Ink Only	63.00	82.00	135.00	187.00	238.00	290.00	51.75
1 Color	80.00	88.00	145.00	200.00	255.00	310.00	55.00
2 Color	107.00	110.00	163.00	227.00	290.00	353.00	63.00
Supplied							
Black Ink Only	55.00	58.00	103.00	142.00	180.00	218.00	38.50
1 Color	62.00	65.00	110.00	152.00	193.00	235.00	41.75
2 Color	78.00	83.00	128.00	180.00	232.00	283.00	51.75
Envelope Base Prices (Finished Size 4 1/8" x 9 1/2")							
Ordering Quantities	250	500	1000	1500	2000	2500	Add'l 500's
BCE Bond (Light Cockle Finish) • (#10 Regular)							
Black Ink Only	90.00	101.00	177.00	243.00	310.00	377.00	66.75
1 Color	95.00	107.00	183.00	252.00	320.00	388.00	68.25
2 Color	112.00	122.00	198.00	273.00	348.00	423.00	75.00
Recycled • Linenweave • Glassine Window Envelope <small>24 lb.</small>							
Black Ink Only	95.00	107.00	183.00	253.00	323.00	393.00	70.00
1 Color	100.00	112.00	188.00	261.00	333.00	406.00	72.50
2 Color	117.00	128.00	208.00	287.00	365.00	443.00	78.00
Classic Laid® • Classic Linen® • Classic Crest® • <small>#10 Regular</small>							
Black Ink Only	100.00	112.00	190.00	263.00	337.00	410.00	73.50
1 Color	107.00	117.00	195.00	273.00	352.00	430.00	78.50
2 Color	122.00	133.00	215.00	300.00	385.00	470.00	85.00
Supplied (#6 3/4 - #10)							
Black Ink Only	78.00	92.00	167.00	228.00	290.00	353.00	61.75
1 Color	83.00	97.00	173.00	237.50	302.00	361.00	64.00
2 Color	102.00	113.00	188.00	259.00	330.00	401.00	71.00

See Letterhead & Envelope Print & Delivery Schedule For Standard Colors/Combinations

Allow at least 3/8" Gripper Margin On All Letterhead & Envelopes

Letterhead & Envelope Additional Charges

Lasersafe EXPRESS raised Letterhead & Envelope Set-Up Charge	\$30.00 per item/1000
<small>Price per item. For today's high-temperature copiers and laser printers. ADD TWO DAYS TO DELIVERY SCHEDULE.</small>	
SIDE BLEED ONLY - Top or bottom bleeds are not available	\$4.00
<small>Price per side.</small>	
U.P.S. Shipping & Drop Shipping	500 - \$16.00 / 1000 - \$20.00
<small>Price per item. Additional 500's - \$7.00</small>	
BCE Bond Second Sheets / Envelopes	\$36.00/ \$60.00
<small>Price per 500.</small>	
Blank Linenweave, Recycled and Classic® Second Sheets / Envelopes	\$42.00/ \$70.00
<small>Price per 500.</small>	
Customer Supplied Border	\$.80 per item
Back Flap Printing (Surcharge)	\$24.00 Minimum
<small>Additional 500's - \$12.00</small>	
Proofs - If ordered within 30 days	FREE
 If order cancelled	\$20.00

Announcements and Invitations

• Available in **White or Ivory**, BCE delivery* and Matching Envelopes (unprinted) •

Order Quantities	100	200	300	400	500	Add'l 100's
4 Bar or 4 Bar Foldover (Panel Card 3 1/2" x 4 7/8")						
1 Color	51.00	62.50	76.50	91.00	105.00	14.00
2 Color	72.00	83.00	101.00	118.00	136.00	17.50
5 1/2 Bar or 5 1/2 Bar Foldover (Panel Card 4 1/4" x 5 1/2" or Announcement Foldover 5 1/2" x 8 1/2")						
1 Color	56.00	71.75	89.00	107.00	124.00	17.50
2 Color	75.00	91.00	110.00	129.00	148.00	19.00
6 Bar or 6 Bar Foldover (Panel Card 4 5/8" x 6 1/8")						
1 Color	62.50	83.00	104.00	125.00	146.00	21.00
2 Color	80.00	102.00	127.00	152.00	177.00	25.00
Lee Plain Card (White and Ivory Stocks, 5 1/8" x 7") Additional 100's						
1 Color	70.00	26.00				
2 Color	91.00	31.00				

Printing on Back of Panel Card or Inside Announcement Foldovers

• Add One Extra Day to Business Card Delivery Schedule •

1 Color	45.00	62.50	80.00	97.50	115.00	17.50
2 Color	66.00	79.00	100.00	121.00	142.00	21.00

Printing on Customer Supplied Announcements

1 Color	48.00	61.00	74.50	87.00	100.00	13.50
2 Color	70.00	82.00	97.00	113.00	129.00	16.00

Printing on Announcement Envelopes (Add One Extra Day to Business Card Delivery Schedule)

Front Side						
1 Color	36.00	47.00	59.00	72.00	84.00	12.50
2 Color	56.00	66.00	82.00	97.50	113.00	16.00
Back Flap						
1 Color	87.00	102.00	122.50	143.00	164.00	21.00
2 Color	108.00	122.00	147.50	173.00	199.00	26.00

Empire Linen Announcements

All invitations and announcements come in **White, Softwhite or Dove Gray** 80# Linen stock colors and are supplied with unprinted, matching 24# envelopes.

Style / Size	Ink(s)	100	200	Add'l 100's
Informal Note Folder (80lb • 4 7/8" x 7")	1 Color	55.00	65.00	17.50
	2 Color	77.00	92.00	19.00
5 1/2 Bar Panel (or Plain) (80lb • 4 1/4" x 5 1/2")	1 Color	60.00	78.00	21.00
	2 Color	80.00	98.00	22.50
5 1/2 Bar Foldover (or Plain) (80lb • 5 1/2" x 8 1/2")	1 Color	62.00	80.00	22.50
	2 Color	82.00	100.00	24.00
Lee Panel Card (or Plain) (80lb • 5 1/8" x 7")	1 Color	77.00	105.00	27.50
	2 Color	98.00	130.00	31.00
Embassy Folder (or Plain) (80lb • 6 5/8" x 10")	1 Color	100.00	133.00	35.00
	2 Color	115.00	150.00	37.00

Announcements and Invitations Special Services

24 Hour Rush\$10.00

(Black Ink Only) Must write "24 Hour Rush" on order form. For one-sided with unprinted envelopes.

UPS Shipping or Drop Shipping to Customer\$8.00 FOR FIRST 100
Includes envelopes \$4.00 each additional 100

Pocket Cards

• Finished Size - 3 1/2" x 8 1/2" and Trim Gripper Marks if Stock Available • (Pricing Includes Raised Printing on One Side & Up to 12 Lines of Type.)

Order Quantities	250	500	1000	Add'l 1000's
Bright White / Supplied				
1 Color	47.50	70.00	100.00	90.00
2 Color	61.00	83.00	118.00	105.00
Sophisticate EXPRESSIONS / Linenweave / Laid / Bright EXPRESSIONS/100#				
1 Color	52.50	78.00	113.00	105.00
2 Color	66.00	97.00	135.00	122.00
Kromekote / Ultra/Express Heavyweights				
1 Color	61.00	92.00	140.00	130.00
2 Color	77.00	113.00	165.00	157.00

Add Two Days To Business Card Print & Delivery Schedule • Double Base Price For Second Side Printing

* Designated Delivery Routes Only

Foil Stamping / Embossing Pricing Business Cards

Gold Silver Red Blue Green Teal Copper Fuchsia

Foil colors available for all products below.

Stock(s)	Foil or Emboss / Ink(s)	Per 500	Per 1000	Add'l 1000
Bright White	Foil/Emboss only	108.00	128.00	100.00
	Foil and 1-color	128.00	148.00	120.00
	Foil and 2-color	148.00	168.00	140.00
Linen • Laid Recycled • 100# Neenah • Pastels	Foil/Emboss only	118.00	138.00	110.00
	Foil and 1-color	138.00	158.00	130.00
	Foil and 2-color	158.00	188.00	150.00
Metallic • Kromekote Parchment Ultras	Foil/Emboss only	128.00	148.00	120.00
	Foil and 1-color	148.00	168.00	140.00
	Foil and 2-color	168.00	188.00	160.00
Supplied Stock (add min 50 sheets overage)	Foil/Emboss only	104.00	124.00	96.00
	Foil and 1-color	124.00	144.00	106.00
	Foil and 2-color	144.00	164.00	136.00
Foldovers Bright White (Even & Stag. fold)	Foil/Emboss only	198.00	258.00	200.00
	Foil and 1-color	218.00	278.00	220.00
	Foil and 2-color	238.00	298.00	240.00
Foldovers All Other Stocks (No Metallic/Krome)	Foil/Emboss only	218.00	278.00	220.00
	Foil and 1-color	238.00	298.00	240.00
	Foil and 2-color	258.00	318.00	260.00
Die-cut Rolodex Cards	Foil/Emboss only	218.00	278.00	220.00
	Foil and 1-color	238.00	298.00	240.00
	Foil and 2-color	258.00	318.00	260.00

Letterhead

BCE Bond 25% Cotton, 24#	Foil/Emboss only	150.00	180.00	130.00
	Foil and 1-color	250.00	280.00	190.00
	Foil and 2-color	290.00	320.00	230.00
Other Stocks: Linen, Laid, Recycled	Foil/Emboss only	160.00	190.00	140.00
	Foil and 1-color	260.00	290.00	200.00
	Foil and 2-color	300.00	330.00	240.00

Envelopes

BCE Bond 25% Cotton, 24#	Foil/Emboss only	160.00	205.00	155.00
	Foil and 1-color	260.00	305.00	215.00
	Foil and 2-color	300.00	345.00	255.00
Other Stocks: Linen, Laid, Recycled	Foil/Emboss only	175.00	220.00	170.00
	Foil and 1-color	275.00	320.00	250.00
	Foil and 2-color	315.00	360.00	290.00

Letterhead and Envelope pricing includes a 4"x6" max. die. Larger die sizes must be quoted separately. Proofs are required on all foil stamping or embossing.

Foil Stamping / Embossing Retail Pricing Invitations/Announcements

Size	Foil or Emboss / Ink(s)	100	200	Add'l 100's
4-Bar Panel	Foil/Emboss only	73.50	92.00	15.00
	Foil and 1-color	87.00	105.00	19.00
	Foil and 2-color	102.00	118.00	22.50
4-Bar Foldover (Panel)	Foil/Emboss only	78.00	97.00	19.00
	Foil and 1-color	92.00	112.00	21.00
	Foil and 2-color	108.00	125.00	22.50
5 1/2-Bar Panel	Foil/Emboss only	78.00	97.00	19.00
	Foil and 1-color	92.00	112.00	21.00
	Foil and 2-color	108.00	125.00	22.50
5 1/2-Bar Foldover (Panel)	Foil/Emboss only	83.00	102.00	21.00
	Foil and 1-color	97.00	125.00	24.00
	Foil and 2-color	113.00	148.00	28.50
6-Bar Panel	Foil/Emboss only	83.00	102.00	21.00
	Foil and 1-color	97.00	125.00	24.00
	Foil and 2-color	113.00	148.00	28.50
6-Bar Foldover (Panel) & Lee (Plain)	Foil/Emboss only	88.00	107.00	22.50
	Foil and 1-color	103.00	130.00	27.00
	Foil and 2-color	118.00	150.00	30.00

All Invitations and Announcements come in White or Ivory colors and are supplied with unprinted, matching envelopes.

Dealer - Please contact Customer Service for envelope quotes.

Supplied - Refer to the pricing for 4-Bar Foldovers.

Proofs required on all foil stamped or embossed orders. *Add \$2.00/100 for Empire Linen announcements

Foil Stamping & Embossing - Additional Services / Charges

Services	500	1000
Enlarge or Reduce BCE Stock Art	No Charge	
Enlarge or Reduce Customer Art	4.00	4.00
Customer Supplied Logos	2.00	2.00
BCE Stock Art Borders - Business Cards	4.00	4.00
Top or Bottom Bleed - Cards (per bleed)	10.00	10.00
Letterhead - Side Bleeds Only	4.00	4.00
Proof	No Charge	
Proof - without order within 30 days	20.00	20.00
Close registration (<i>less than 1/16" separation</i>)	8.00	8.00
Hairline registration (<i>Touching or exact positioning. Not available between foil and ink</i>)	18.00	18.00
Foil Charges:		
Laser Foil - add to Foiling base price	10.00	16.00
Stock Foil Logos (as shown) Add to printing base price	54.00	64.00
Stock Foil Borders	64.00	76.00
*** Stock logos & borders can be ordered in any of the 8 standard foil colors *** Available on standard business cards; for other products, see standard foil pricing guidelines.		
Shipping:		
Business Cards	No Charge	
Stationery	16.00	20.00
Additional 500's	7.00	14.00
Die Charges:		
For standard pricing: (one time use die)	Included	
For permanent 1/4" die, returned with order:	Call For Quote	
Customer Supplied (<i>good condition, 1/4" Magnesium, Copper, or Brass</i>)	No Charge	
Foil Embossing (add to base price)	80.00	100.00
Multilevel blind or foil embossing (Customer-supplied die)	70.00	90.00

Additional Charges

Standard Ink Colors	NO CHARGE
<i>Reflex Blue, Process Blue, 185 Red, 469 Brown, 321 Teal, 355 Green, 423 Gray, 527 Purple, 342 Hunter Green, 208 Burgundy, and BCE Gold See standard Color Combinations on Print and Delivery Schedule.</i>	
Other No Charge Services: <i>BCE photo art paste-up and enlargement or reduction, typesetting up to 9 lines on cards or 12 lines on invitations/letterhead, additional mainlines, delivery/UPS shipping to dealers, rush delivery for Bright White/Black ink cards, side bleeds on cards, and proofs for stationery and foiling or 3 color card orders.</i>	
Customer supplied art/logos: Paste-up <i>(Supply a clean black and white copy)</i>	\$3.00
Enlarge/reduce <i>(Per item)</i>	\$4.00
Customer supplied photos <i>(Supply a glossy black & white print; includes screening and cropping)</i>	\$20.00
Alteration of Camera Ready Art	\$6.00
BCE stock art borders	\$4.00
<i>Shown in catalog - does NOT include customer borders. Price per border - per order.</i>	
Additional lines of type	\$2.00
<i>Price per line.</i>	
Vertical Card (Camera Ready - No-Charge)	\$2.00
<i>Price per order.</i>	
Top/Bottom Bleed	\$10.00
<i>Type or art extending beyond 1/16" of the card's edge. Not available on letterhead. Per bleed.</i>	
Heavy Ink Coverage (ink covering over half the card)	500-\$16.00/1000-\$24.00
<i>Price per set order.</i>	
Hairline Trap Registration	\$18.00
<i>Two different colors that require exact positioning or that touch. Price per order. Refer to Ordering Policy #12. Provide color-separated art and a composite in the order form layout section.</i>	
Proofing Copy	\$10.00
<i>Photocopy of the BCE Art will be faxed or delivered. Per Order.</i>	
Proof Changes and Revisions (requiring additional proof)	\$6.00
<i>Per Request.</i>	
Reprint revisions or changes	\$12.00
<i>If an order is incorrect due to BCE error, it will be redone at no charge. Other changes will incur a revision charge.</i>	
Nonstandard Color Combinations	\$30.00
<i>Ink Combinations not specifically listed in the Print and Delivery Schedule will incur a one-time Press Wash charge per group of orders.</i>	
Pantone Primary Colors	\$30.00
<i>Certain colors are available for a Press Wash: 165 Orange, Pantone Green, Warm Red, Rhodamine, Yellow, Rubine, Violet and Purple.</i>	
PMS Mixing Charge	\$60.00
<i>Allow 5-7 business days for cards and 10-15 days for stationery. Price per PMS selection. Refer to Ordering Policy #18.</i>	
Flat Printing (minimum lot charge) (for noncoated stocks only)	\$60.00
<i>For business cards base pricing.</i>	

◆ ◆ ◆ Special Services ◆ ◆ ◆

Scan and Return	\$4.00
<i>Refer to Ordering Policy #9. Enclose a self addressed stamped envelope large enough to accommodate your art. If your art is costly, do not send it; send a high quality stat.</i>	
Artwork	Quote
<i>Illustrations, Logo Design, Custom Cards / Send your order in with a description of art. We will call you with a quote of the artwork before processing the order. Allow up to 5 extra working days for delivery.</i>	
Curved Type	\$4.00
<i>Arched type. Price per line.</i>	
Angled Type	\$2.00
<i>Type positioned on a slant. Price per section.</i>	
Vertical Type/Rule	\$2.00
<i>Type positioned vertically. Price per line.</i>	
Reverse	\$4.00
<i>White type or art on black background. Price per reverse.</i>	
Card Stock Cutting Charge	\$13.00 - Quote
<i>For customer card stock supplied uncut. Price varies according to size of stock.</i>	
Drop Shipping (UPS Zone 2)	\$7.50*
<i>Card orders shipped directly via UPS to an end customer or shipped via other carriers at dealer expense. Priced per set of cards.</i>	
Drop Shipping outside UPS Zone 2	\$12.00*
Shipping of other items	
<i>Refer to appropriate catalog section for shipping charges and policies such as Letterhead/Envelopes and Announcements/Invitations.</i>	
U.P.S. C.O.D. Delivery	\$18.00
<i>For mail order dealers with C.O.D. terms</i>	
<i>*Residential delivery or address corrections may incur additional charges</i>	